



**FINDLAY**

THE UNIVERSITY OF FINDLAY

1000 North Main Street  
Findlay, OH 45840-3695

[www.findlay.edu](http://www.findlay.edu)

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**THE UNIVERSITY OF FINDLAY**

***Fall Commencement Ceremony***



**Saturday, Dec. 9, 2006**

# FALL COMMENCEMENT 2006

It is time to begin organizing our activities for Fall Commencement at The University of Findlay. We want to share the results of our early planning with you.

On Saturday, Dec. 9, the faculty, staff and trustees of the University will have the honor of participating in the awarding of your degree.

The ceremony will be held in The Malcolm Athletic Center of the Koehler Fitness and Recreation Complex.

The ceremony is a formal event. It is an event in which we want you to participate, and above all, enjoy.



## Senior Salute

Thursday, Nov. 30  
10 a.m. – 2 p.m.  
4 p.m. – 6 p.m.  
Alumni Memorial Union, South Multipurpose Room

This is the time to pick up ordered caps and gowns and to finalize all details for graduation.

## Rehearsal

Friday, Dec. 8  
3 – 4 p.m.  
Koehler Fitness and Recreation Complex

At the rehearsal you will “walk through” the ceremony. The reading of your name will be rehearsed so that you have the opportunity to correct the pronunciation. Dr. May, Vice President for Academic Affairs, will be there to meet you. Rehearsal is an important step in the preparation for commencement. Please plan to attend.

## COMMENCEMENT DAY

Saturday, Dec. 9

### Baccalaureate Service

10:30 – 11:30 a.m.  
Ritz Auditorium, second floor of Old Main

All graduates and family members are welcome to attend this ecumenical worship service with your family. This event is a religious service organized and directed by your classmates. This is an excellent way to set the tone for your day.

Cap and gown are not required for this event.

### Brunch

11 a.m. – 1 p.m.  
Alumni Memorial Union, Multipurpose Room

This exceptional buffet will enable you to enjoy a fine meal with your family advance of the commencement ceremony. It is a nice time to share memories with classmates and their families.

All graduates are admitted free with a reservation. Any questions or for reservations, please call the Office of Alumni and Parent Relations 419-434-4516.

### Ceremony

12:30 p.m.  
Doors open to the Koehler Fitness and Recreation Complex. No tickets necessary.

1 p.m.  
Graduates must report to the Wrestling Room on the second floor of the Koehler Complex. You will pick up a card with your name giving you directions where to line up. Cap and gown are required for this event.

There will be plenty of staff there to help you line up and prepare for the procession.

1:45 p.m.  
The procession begins promptly. All faculty and graduates will proceed into the Malcolm Athletic Center (track area) for the ceremony. Guests should be seated and ready for the ceremony.

2 p.m.  
Ceremony begins in the Malcolm Athletic Center of the Koehler Complex.

## Academic Regalia

All graduates must wear appropriate apparel in order to participate.

If you have not done so already, place your order for your cap and gown through the University Bookstore located at 1330 North Main St. during their normal business hours of 9 a.m. – 5 p.m. Monday – Friday or 11 a.m. – 1 p.m. Saturday. There will be a \$30.99 (tax included) charge for the undergraduate cap and gown and \$36 (tax included) for the master’s degree apparel. There will be no charge for the master’s degree hoods. A late charge of \$5 will be charged for orders received after Oct. 16; \$10 after Nov. 13 and \$20 after Nov. 27.

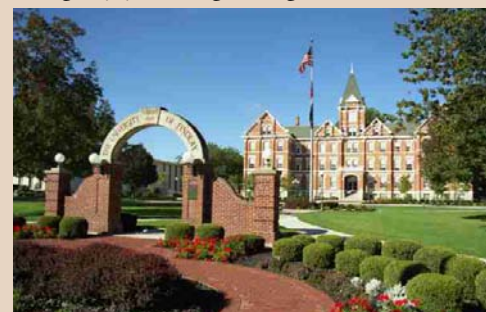
You may call the Bookstore at 419-434-4561 or stop by at your convenience to place your order. Orders can then be picked up beginning Nov. 30 at the Senior Salute or after that during normal business hours at the Bookstore.

## The Griffith Memorial Arch Ceremony

4 p.m. (Approximately)  
Traditional Arch Ceremony

A recessional will be played and you will be led in a formal line of march through the Griffith Memorial Arch in front of Old Main, marking the completion of your time at The University of Findlay and your entry into the world beyond.

If you will recall, as a freshman you marched in through the arch just before classes began to signify your beginning at UF.



# Checklist

## Outstanding Bills

Make sure all financial requirements of the University have been satisfied by contacting the Business Office at 419-434-4690.

## Academic Requirements

Be sure you have met all academic requirements by contacting the Office of the Registrar at 419-434-4556.

## Announcements

You may purchase announcements through the University Bookstore at 419-434-4561.

## Video

You may order a copy of the ceremony by returning the attached form.

## Photos

We have arranged for a photo to be taken of you receiving your diploma. Please allow two weeks for delivery of proofs. You may also order online at usafoto.com, password: grd 06.

## Disability Accommodations

Contact Lori Cochagoff, Director of Disability Services, at 419-434-5532.

## Alumni Association

Graduates automatically become members of the Alumni Association. We invite and encourage you to become active in the Association. For information and services, please contact the Alumni Association at 419-434-4516, 1-800-472-9502, ext. 4516, fax 419-434-6779 or e-mail alumni@findlay.edu. Dr. Julie McIntosh '90 is president of the Alumni Association Board of Governors.

## More Questions?

Call Academic Affairs: 419-434-4553  
Fax: 419-434-4675  
E-mail: leatherman@findlay.edu  
Web: www.findlay.edu  
Bookstore: 419-434-4561

## Commencement Brunch

The University of Findlay and the Office of Alumni & Parent Relations cordially invite you to attend a Commencement Day Brunch on Saturday, Dec. 9, 2006. This exceptional buffet will be served in the Alumni Memorial Union from 11 a.m. - 1 p.m. Please RSVP by Nov. 27.

## Menu

Three Green Tossed Salad  
Broccoli Salad  
Fresh Fruit Salad  
O'Brien Potatoes  
Country Egg Vegetable Skillet  
Peppercorn Cheese Tortellini  
Rice Pilaf  
Chicken a la King  
Assorted Mini Muffins and Sticky Buns  
Carved Roasted Turkey  
Assorted Mousse and Jello Parfaits  
Cheesecake  
Ruby Strawberries in a Chocolate Shell

Adults: \$10  
Ages 6-12: \$5  
children 5 and under: complimentary  
Graduates: complimentary

We will mail your tickets, or you may pick them up at the Alumni Office, 1316 N. Cory Street. If you have any questions, please call 419-434-4516.

## Fall Commencement 2006 Lunch Reservation and Video Request Form

(Please print clearly)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

	Cost/#
<b>Lunch</b>	
Saturday, Dec. 9	
Adult	\$10 _____
Ages 6 - 12	\$5 _____
5 and Under	complimentary _____
Graduate	complimentary _____
DVD Production of Ceremony	\$24.95 _____

Please enclose check made payable to The University of Findlay. You may also charge your credit card (we accept Visa, Mastercard or Discover) in the amount of \$ \_\_\_\_\_  
Credit Card Number \_\_\_\_\_  
Exp. Date \_\_\_\_\_  
Signature of cardholder \_\_\_\_\_

Please return this form to:  
**Office of Alumni & Parent Relations**  
The University of Findlay  
1000 North Main St.  
Findlay, OH 45840